

Skill your internal teams to implement your training solutions

This 2-day course aims to demystify the art of training. It introduces adult learning principles and brain theories to establish how training skills differ to those of presenting. Newcomers to training learn how to prepare themselves for a training event, from setting up the environment, learning the training content, using the instructional materials to keeping learners engaged. Techniques for successful systems demonstrations and how to manage the audience dynamics are also key learnings of this course. Participants practise their developing skills with sessions video-recorded for feedback from the group

You will learn about

- 20+ key instructional principles
- How training differs to presenting
- Actively engaging with participants
- Key steps for a methodical preparation
- Effective training skills
- Managing successfully the various phases of training delivery
- Delivering engaging system demos
- How to facilitate classroom dynamics

Course topics

- Adult learners and learning theories
- Memory techniques
- Engagement and participation
- Preparing for training: audience, content, materials and environment
- Delivery skills and systems training
- Trainers' proficiency skills
- Classroom dynamics
- Performance time

Who should attend

This course is suitable for newly appointed trainers or those with some training experience who wish to refresh their training skills. Anyone whose role has expanded to include internal or external training or presentations will also benefit from this course.

Course details

Duration: 2 days

Type: Classroom

Prerequisites: None

Benefits of attending

Tune in your skills from presenting to training, and engage, control and motivate an audience to deliver high impact training.